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Job Vacancy: Project Coordinator (Kawi Safi Mashinani)

Location: Nairobi, Kenya (with regular field travel)

Duration: 3 Months (Contract)

Reports to: Head of Project

Application Deadline: 12th January 2026.

About LRC Foundation

LRC Foundation is a dedicated social enterprise providing training and business support services to farmers, pastoralists, and agribusinesses across Africa. We believe that modernizing agriculture and enhancing food security requires practical training, technology dissemination, and robust business support. Our mission is to increase agricultural productivity in an economically and environmentally sustainable manner.

In partnership with **Energising Development (EnDev) Kenya**, we are implementing the **Kawi Safi Mashinani** project. This initiative aims to stimulate demand for solar energy solutions (lighting, water pumping, irrigation, incubators) and promote e-mobility and electric cooking among smallholder farmers and rural MSMEs.

Role Summary

The Project Coordinator will lead the coordination and supervision of Field Agents. The primary focus is to drive market outreach, mobilize rural communities, and manage marketing initiatives to sensitize the public on renewable energy products. You will be responsible for lead generation, maintaining a sales pipeline, and ensuring the project meets its social and economic impact targets.

Key Responsibilities & Accountabilities

- **Team Supervision:** Coordinate Field Agents and technicians, including developing weekly workplans and monitoring performance.
- **Project Management:** Support partners in all aspects of the project cycle, including planning, implementation, and monitoring.
- **Field Operations:** Conduct regular field visits to arid and semi-arid areas to ensure seamless activity execution.
- **Reporting:** Ensure all project documentation, briefing papers, and update reports are compiled and submitted on time.
- **Financial Oversight:** Collaborate with the Finance & Support Services department to monitor project expenditures.

Vision

To enable millions of farmers to produce food sustainably and earn better incomes.

Mission

LRC Foundation exists to facilitate the exchange and dissemination of agricultural skills and practices and to foster linkages between sector stakeholders aimed at promoting agricultural productivity in Africa.



- **Impact Documentation:** Compile beneficiary case studies to highlight the project's success and social impact.
- **Stakeholder Engagement:** Maintain strong relationships with project partners to ensure collaborative implementation.

Candidate Requirements

- **Education:** University degree in Social Work, Community Development, Project Management, or a related social science field.
- **Experience:** At least 2 years of professional experience, with a strong preference for those coming from the **solar or renewable energy sector**.
- **Technical Knowledge:** Proven experience in project management and working directly with rural communities.
- **Regional Flexibility:** Must be willing and able to work in **arid and semi-arid (ASAL)** regions of Kenya.

Essential Skills

- **Communication:** Exceptional oral and written communication skills in English and Kiswahili.
- **Mobilization:** Strong background in social mobilization and community engagement.
- **Technical Literacy:** Proficiency in MS Office Suite and experience with database management for tracking leads and beneficiaries.
- **Documentation:** High-level report writing and case study development skills.

How to Apply

Interested and qualified candidates should submit their **Cover Letter** and **CV** as a single PDF document to info@lrc-foundation.org.

- **Subject Line:** Project Coordinator - Kawi Safi Mashinani
- **Deadline:** 12th January 2026

LRC Foundation is an equal opportunity employer. Only shortlisted candidates will be contacted. For any queries, please email info@lrc-foundation.org no later than 5 days after the date of this advertisement.

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